



313 N. Chruch St
Mt. Pleasant, Tx. 75455
903-577-0852

Your interest in Tennison Learning Center (TLC) is appreciated. We invite you to fill out this application and return it to our office. If an opening occurs that you may be qualified for, we will arrange for a personal interview.

We realize that the key to a successful school is its staff. We are grateful for those who are professionally qualified, who really love children, and who by the pattern of their lives, are role models. We look forward to receiving your application, and we thank you for your interest in the ministry of our center. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

Application Information

Name _____ Phone _____ Cell _____
Street _____
City _____ State _____ Zip _____

Drivers License# _____ Social Security# _____
Date of Birth _____ Date of First Aid Card: _____
Date of CPR Card: _____

Position Desired

Please indicate the age group you prefer to work with by marking 1st, 2nd, and 3rd choices. Also, indicate which position you feel best qualified for:

_____ 12-24 months
_____ 2 year olds
_____ 3 year olds
_____ 4 year olds

Lead Teacher of: _____ Toddlers _____ Twos _____ Threes _____ Fours
Assistant Teacher of: _____ Toddlers _____ Twos _____ Threes _____ Fours
Aide for: _____ Floating between classrooms

How did you learn about the position for which you are applying? _____

Availability

Preferable hours to work: _____ FT _____ PT Afternoon 3:30-5:30 _____
Are you over eighteen? _____ Yes _____ No
Should a position be offered, what date would you be available to begin work? _____

Education

High school graduate or GED? _____ Yes _____ No

Early childhood education courses? _____ Yes _____ No

College graduate? _____ Yes _____ No

College _____

Major _____

Certification _____

Employment History

Start with you current or most recent experience, including volunteer experience:

Employed by _____ Supervisor _____

Phone _____ Dates employed: From ___/___/___ to ___/___/___

Specific Duties: _____

Employed by _____ Supervisor _____

Phone _____ Dates employed: From ___/___/___ to ___/___/___

Specific Duties: _____

Employed by _____ Supervisor _____

Phone _____ Dates employed: From ___/___/___ to ___/___/___

Specific Duties: _____

Volunteer experiences:

Personal References

List two references who have known you in a personal capacity (not employers or family members) for at least five years:

Name _____ Phone _____

Name _____ Phone _____

Please attach two letters of reference.

Have you or anyone else in your family been investigated or involved with Child Protective Services? Yes or No? _____ If Yes please explain why? _____

Have you ever been convicted of a felony or misdemeanor within the last 10 years? _____

Are there any criminal charges pending against you? Including deferred adjudication? _____

I understand that by Texas law a criminal check will be requested before employment begins? _____ Yes _____ No _____ Please initial

Describe yourself to us and do not be modest

Strengths:

Weaknesses:

Describe your philosophy of education in working with young children?

In your opinion, what is the most important goal in educating young children?

How do you like to see young children disciplined? Give an example:

Are you familiar with "learning centers"? _____ Yes _____ No
If so, describe one?

How many child care centers have you worked in? _____

Describe the atmosphere in a good child care center:

How will you maintain control and gain the interest of the children in your classroom?

Describe a good boss and a good work atmosphere:

Please rate yourself from 1 (lowest) to 10 (highest) in the following categories:
Energy level _____, Spirit and Enthusiasm _____, Ability to do the job _____.

What would you like us to know about you or your qualifications that have not been covered?

Applicant's Statement: 1. I certify that all answers are true to the best of my knowledge. Any omission or erroneous information can be grounds for dismissal. 2. I understand that, should I be hired, my employment is at will: that is, I, or TLC may terminate said employment at any time, with or without cause. I will give TLC a two-week notice should I decide to terminate my employment. This "at will" employment relationship may not be changed by any written document or by any conduct unless such change is specifically acknowledged in writing by the Director of TLC. 3. I understand that the completion of this application and interview does not create any promise or contractual obligation between the applicant and TLC. 4. I acknowledge that TLC reserves the right to amend or modify the policies in its staff handbook, or any other policies, at any time without prior notice. These policies do not constitute a contractual agreement between TLC and me. 5. I understand and accept this statement, and acknowledge that I am required to abide by all rules and regulations of TLC. Incomplete applications will not be considered for employment opportunities.

Signed: _____ Date ____/____/____